

## How to get a Brazil E Visa

by Pete Laszcz
The Inside Cabin

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## E-Visa Options

- You can get one on your own following the instructions in this guide
  - Price \$80.90
- You can use one of the many Visa Services who will charge anywhere from \$99 to \$400 (in addition to the \$80.90 you pay Brazil)
  - The VISA services don't have a "side door" or any special status with Brazil to make the process faster once you application is submitted. Their value is providing more coaching and help with gathering and preparing your documents — which can be quite intimidating if you are not familiar with scanners, cameras or computers.
  - Your VISA service will also deal with the often buggy VFS Global website saving you the aggravation or errors and connection problems.
  - Their expedite service only expedite your application with THEM not with Brazil
  - This guide can help you gather your documents for any VISA service you use.



## Requirements for Success

- Laptop computer MAC or Windows
  - Phone or tablet possible significantly more difficult

- Know how to check photo image size, resize, and crop. You can crop online in real-time when you apply, making it more straightforward than it was previously.
- Scanner, or access to a scanner, with the ability to crop scanned images
  - Scanner apps on phones can be tricky to use they are not recommended also phone scanners tend to produce larger images.
- Know how to download or scan your flight or cruise ticket as a PDF or JPG



## Documents Required

### **Tourist**

#### Mandatory Documents Required

- Recent Photograph of the applicant (as per specifications) (i)
- Color copy of the applicant's passport bio page (i)
- eVisa Fee \$80.90

Start Application

#### Important Notes

Consular offices may request additional documents at their discretion.

If a required document doesn't have a designated upload section, please upload it under 'Additional Documents' in the online application



# Gather required documents



## Gather Required Documents

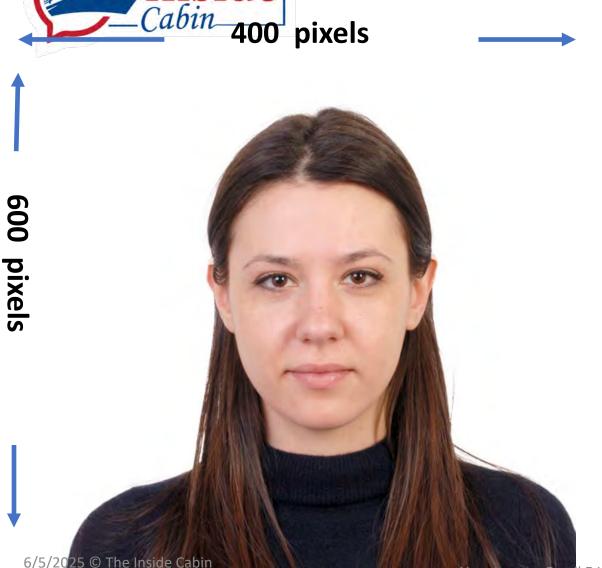
- Passport-style photograph with white background
  - Photo size is now listed as 3.5 cm by 4.5 cm or 413 pixels by 531 pixels
  - You can crop and resize your photo online in the app
- Color Scan of passport Bio page (photos not accepted)
  - Only primary photo page required
- Travel Document showing dates of arrival and departure from Brazil – black out booking numbers

VFS Global recommends applying at least two months before travel.



# Brazil Photo Requirement

## **BRAZIL PHOTO REQUIREMENT**



Exploring the World from

- Color photo required (JPG or PNG < 2MB)</li>
- Photo <u>centered</u> at eye level
- Sharp focus front facing eyes open
- Pure White background no shadows/glare – composition 50 to 60% of image height
- Neutral expression no teeth
- <u>Ears must be visible</u> use cotton balls to push ears forward for photo if required
- No hair covering the forehead/ears
- No Glasses
- Plain, dark-colored clothing no

You can crop photo after upload – original photo size now less important

Walgreens and others can produce square digital images – you will have a chance to crop on the upload page

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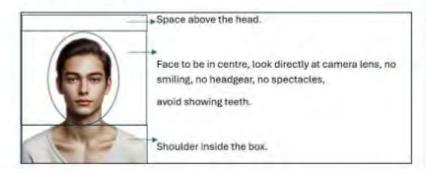
## How to take your passport photo

- The easiest way is to go to Walgreens or Fedex and ask if they can take a photo and email you a copy that will be 3.5 x 4.5 cm digital size against a pure white background. If they look confused you will probably have to find a different store.
- You can use your phone and there are many APPS that can produce an excellent photo, size it and remove the background. Google – "How to take a passport photo on your phone" – hundreds of options.



After you select "Photograph – Edit and Upload" you will see this page where you can upload and crop your photo. I was never able to get their photo tool to work.

#### Instructions



Formats accepted: .jpeg.jpg files up to 2 mb.

To avoid delays due to an incorrect photo, use our tool to edit your visa photo to meet the visa requirements.

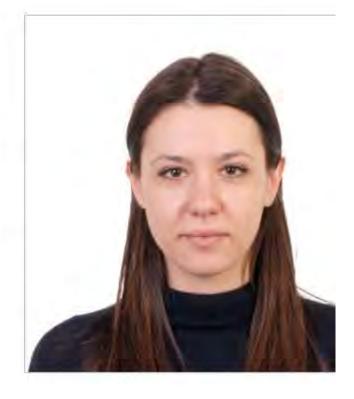
Click here to check

I could never get this tool to work.

#### Choose file and crop:







#### **Photograph Service**

If you check the box to have them review your photo – this is what you will see. I went through this process, uploaded a picture, but after pressing "process and review" I was returned to this screen

Select the country You are applying from\*

Applicant's Name \*

Applicant's Email Id \*

Upload Photo\*( Maximum size Allowed - 2.0 MB)

Choose File No file chosen

You can zoom in / out using the zoom bar and move the picture to fit the required image in the selection area.

I understand and give consent that VFS Global will use my personal information for the processing of my application. \*





This is the photo checker page, where you can crop and resize your photo. However, when I pressed 'Preview,' nothing happened, and I was returned to the main screen.



This is the checklist you may be asked to fill out before uploading your picture

## Kindly acknowledge the below guidelines

Colored photo with a white background, no head coverings or spectacles.
Look directly at the camera lens with visible shoulders, ears, and no smiling.
Ensure photo is not cropped from the passport Bio page.  Failure to provide a photo as per specifications will result in application cancellation.
Cancel



# Brazil Passport Requirement



## Passport

It is worth the time and trouble to get your passport scanned.

Find an office supply store, Fedex or Staples – Ask them to scan your passport as a JPG and crop it to fit, then email the file to you. File size under 2 MB – SCAN MUST BE IN COLOR

Some VISA services request you provide both passport pages – VFS Global doesn't require this and has rejected some applications for this reason. Proceed with caution if you are asked for this by someone other than VFS Global – Requirements often change, but only one page was required as of 2 June 2025



## Sample Passport

 This is a screenshot from the actual VFS upload page taken on Feb 14<sup>th</sup> 2024 – As you can see – they only require an image of the passport bio page – not the signature page and the passport page.

Yes – even for the new page





Scan your passport bio page in color lying flat

Save as JPG or less the 2 MB

Only submit this one page

Avoid using a photo of your passport taken with your camera or phone - this is a common rejection reason.

USE A FLATBED SCANNER



# Travel Document Requirement



## Travel Document Requirement

- Travel Document Requirements
  - Your name must be on the document
  - Shows a paid airline ticket/cruise boarding pass/tour or cruise confirmation
    - ITINERARY MUST BE AN INTEGRAL PART OF THE DOCUMENT
      - You can't paste an itinerary from an unrelated document
  - Shows the Date and place you enter Brazil
  - Shows the Date and place you leave Brazil
  - If you are on a cruise, leave the itinerary for the entire trip, start to finish, not just the Brazil portion
- Scan as PDF or JPG no more than 1 MB may be multiple pages –
   your name must appear on the first page

Black out booking numbers – people can make changes to your cruise with this number







Below are the details for your 128-Day Grand World Voyage cruise. We look forward to welcoming you board soon!

#### CRUISE CONFIRMATION

Booking #: Statement Date: Jun 30, 2023 Booking Status: Active

#### **CRUISE DETAILS**

Embark Date: Jan 03, 2024 Debark Date: May 11, 2024 Ship: Zuiderdam U410 Voyage:

From Port: Fort Lauderdale To Port: Fort Lauderdale

#### **PAYMENT SCHEDULE**

Currency: U.S. Dollars

Paid

Deposit Due:

Final Payment Due Date: Oct 05, 2023

See Page 2 for Financial Details

128 Duration: SY Category: Stateroom:

Bed Requested: Convertible Twins

Confirmed Main, Request Table for 8 Dining:

#### **GUEST INFORMATION**

Guest 1 Guest 2 Ticket must be issued and match nam Not Purchased on application and show Brazil Arrival Not Purchased Not Purchased Not Purchased Cancellation Plan and Departure dates Double Double Ship Occupancy Cruise Only Cruise Only Air City: San Diego San Diego Home City: Scan cruise booking 1600.00 1350.00 Onboard Credit (USD):

confirmation if you arrive and depart by sea

#### ITINERARY

On behalf of Holland America Line, we eagerly await your arrival on Jan 03, 2024 for your 128-Day Grand World Voyage. Below are your day-by-day itinerary details. We look forward to welcoming you soon!

Day	Date	Itinerary		Arrival	Departure
WED	03JAN24	Sail from Fort Lauderdale, Florid	a, US		5:00pm
THU	04JAN24	Sea Day			
FRI	05JAN24	Sea Day			
SAT	06JAN24	Sea Day			
SUN	07JAN24	Scarborough, Trinidad and Tobas	go	8:00am	5:00pm
MON	08JAN24	Sea Day			
TUE	09JAN24	Devils Island, French Guiana Tender Required Wheelchair Access Limited Vaccination Required		8:00am	5:00pm
WED	10JAN24	Crossing the Amazon River Bar, I Cruising Only	Braz		
WED	10JAN24	Cruising the Amazon River Cruising Only			
THU	11JAN24	Macapa, Brazil Service Call		6:00am	10:00am
THU	11JAN24	Crossing the Equator Cruising Only			
THU	11JAN24	Cruising the Amazon River Cruising Only			
FRI	12JAN24	Alter Do Chao, Brazil		11:00am	6:00pm
SAT	13JAN24	Boca da Valeria, Brazil Tender Required Wheelchair Access Limited	Scan Plane T	icket	and C
SUN	14JAN24	Manaus, Brazil Times Subject To Daylight	Confirmation	n if ar	riving
MON	15JAN24	Parintins, Brazil Tender Required Wheelchair Access Limited	and departir		
		Wileelchail Access Elilited			
TUE	16JAN24	Santarem, Brazil		8:00am	5:00pm
TUE WED	16JAN24 17JAN24	The second secon	-	8:00am	5:00pm
0.1.10.1	4.544-070-5	Santarem, Brazil Crossing the Equator		8:00am	5:00pm
WED	17JAN24	Santarem, Brazil  Crossing the Equator Cruising Only  Cruising the Amazon River	3raz	8:00am	5;00pm
WED	17JAN24 17JAN24	Santarem, Brazil  Crossing the Equator Cruising Only  Cruising the Amazon River Cruising Only  Crossing the Amazon River Bar, I	Brez	8:00am	5:00pm

booking confirmation – you can't tack on an itinerary from somewhere else.

You can use this paper copy at the pier or the digital boarding pass in the Holland America Line Navigator app.



You may also use a cruise line boarding pass as long as it includes the itinerary as an original part of the boarding pass.

Your name must match the name on the application.

The dates you enter and leave Brazil must be shown



YOUR ITINERARY

DAY	DATE	PORT	ARRIVE	DEPART
Wed	Jan 3	FORT LAUDERDALE, FLORIDA, US		5:00pm
Thu	Jan 4	At Sea		
Fri	Jan 5	At Sea		
Sat	Jan 6	At Sea		
Sun	Jan 7	SCARBOROUGH, TRINIDAD AND TOBAGO	8:00am	5:00pm
Mon	Jan 8	At Sea		
Tue	Jan 9	DEVILS ISLAND, FRENCH GUIANA	8:00am	5:00pm
Wed	Jan 10	CROSSING THE AMAZON RIVER BAR, BRAZIL		
Wed	Jan 10	CRUISING THE AMAZON RIVER		
Thu	Jan 11	MACAPA, BRAZIL	6:00am	11:00am
Thu	Jan 11	CROSSING THE EQUATOR		
Thu	Jan 11	CRUISING THE AMAZON RIVER		
Fri	Jan 12	ALTER DO CHAO, BRAZIL	11:00am	6:00pm
Sat	Jan 13	BOCA DA VALERIA, BRAZIL	7:00am	2:00pm
Sun	Jan 14	MANAUS, BRAZIL	8:ooam	5:00pm
Mon	Jan 15	PARINTINS, BRAZIL	10:00am	6:00pm
Tue	Jan 16	SANTAREM, BRAZIL	8:00am	5:00pm
Wed	Jan 17	CROSSING THE EQUATOR		
Wed	Jan 17	CRUISING THE AMAZON RIVER		
Wed	Jan 17	CROSSING THE AMAZON RIVER BAR, BRAZIL		
Thu	Jan 18	At Sea		
Fri	Jan 19	At Sea		

The itinerary must be integral to the booking confirmation — you can't tack on an itinerary from somewhere else. You can't add it later if you left it off — you must replace the entire

How to geocument with the itinerary built into the booking document.



# How to complete the online application



## How to handle an erratic website

- If items seem to be changing let it run give it time.
- This website will often load and display flashing images of pages as the systems move around and eventually finds and displays the correct page
- If you get a 404 error or any other kind of error try this
  - Hit the back button
  - Hit the refresh button
- If nothing works and you are locked up close ALL your browsers
  - Open a new browser and start again. You should only lose the current page if this happens
- Try deleting your cookies open a new browser and start over
- Take a break and try in an hour or two.
- Don't click on links in emails from VFS Global they probably don't work
  - Except you must click on the link if you need to correct a rejected document



## Brazil E Visa

• Only use the official website - https://brazil.vfsevisa.com/



Enter your email address.

Enter your Mobile Number

Note – the country code is a

drop-down menu – select +1 for

USA /Canada - +61 for Australia

Occasionally this menu flickers and doesn't work – in this case you have to close down the window and start fresh.

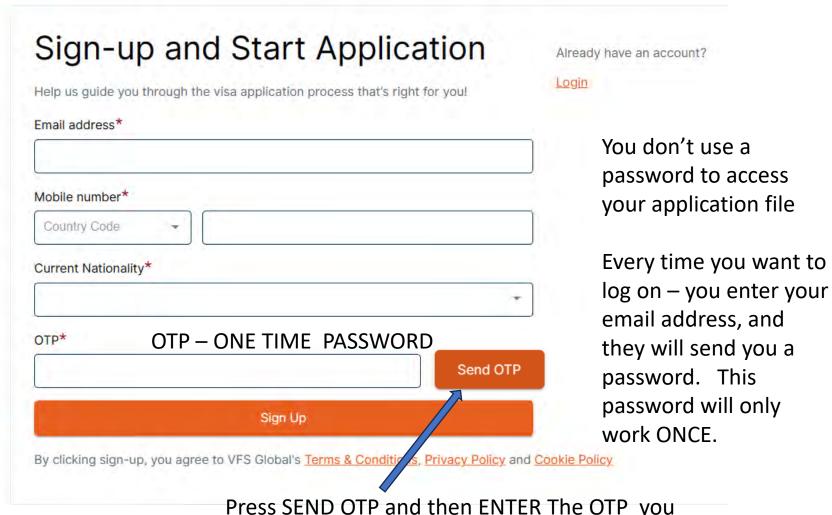
Your OTP will come from this address

One-time password verification email



Check your junk mail if not received 6/5/2025 © The Inside Cabin

Your email is your user name – GMAIL works well – some legacy emails e.g. AOL may be too aggressive with SPAM filters



Press SEND OTP and then ENTER The OTP you receive in the OTP BOX and then press Sign Up y

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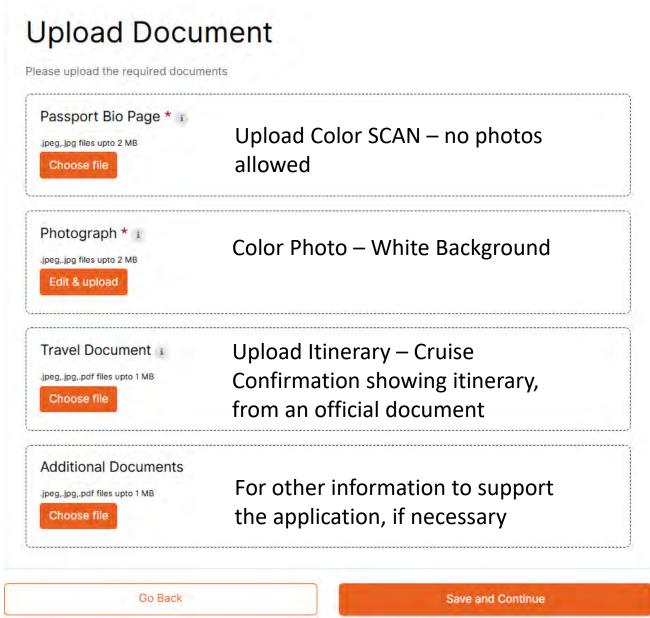


### **Eligibility Criteria**

If you see a red asterisk – this field is required – otherwise you can skip

Passport Number*	you can skip			
123456789				
Current Nationality*	Take a severe heat of each mage before you much sou			
United States Of America	Take a screenshot of each page before you press say			
/isa Type*	You may want to refer to what you entered later			
Visitor Visa				
Purpose of Travel*				
Tourism/Transit				
Are you applying for self or others?*				
Self				
Date of Birth*				
01/06/1960				
s Applicant Below Eighteen?*				
No				
How are you entering Brazil?*				
Sea	- 1 <del>3</del>			
Do you hold a Brazilian Passport?*				

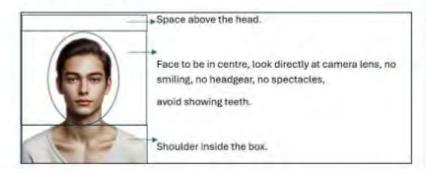






After you select "Photograph – Edit and Upload" you will see this page where you can upload and crop your photo. I was never able to get their photo tool to work.

#### Instructions



Formats accepted: .jpeg.jpg files up to 2 mb.

To avoid delays due to an incorrect photo, use our tool to edit your visa photo to meet the visa requirements.

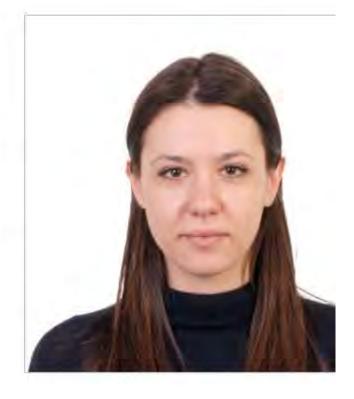
Click here to check

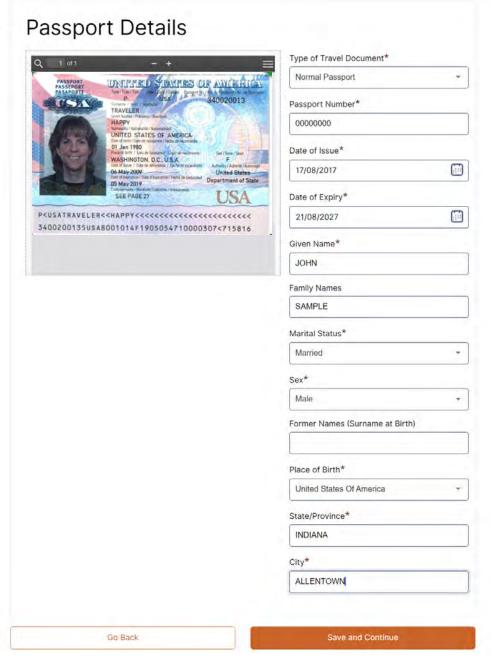
I could never get this tool to work.

#### Choose file and crop:









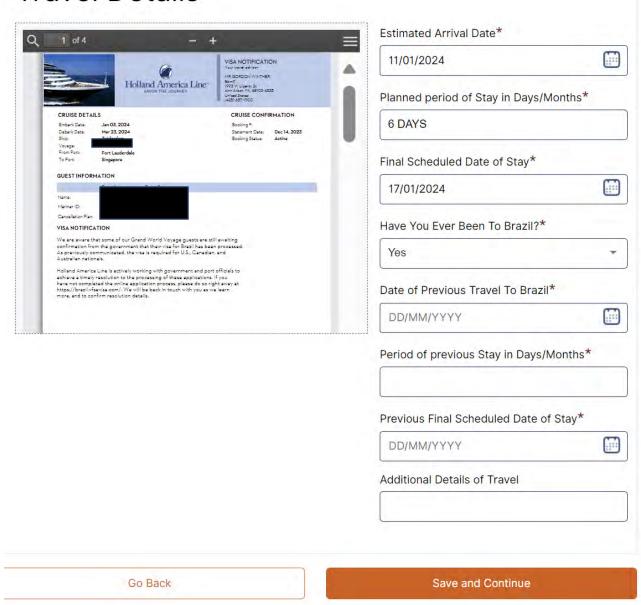
If your passport doesn't appear – go back and check your upload page preview - Don't proceed unless your passport appears here

Remember date format DD/MM/YYYY

Enter first and middle name exactly as on passport

Enter last name exactly as on passport

#### **Travel Details**



Your travel document must appear here – if not go back and correct

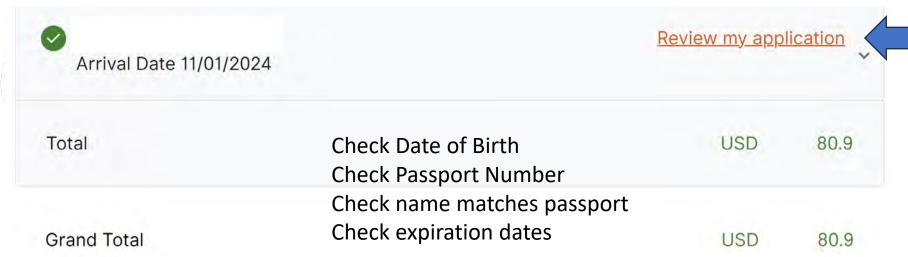
Remember Correct Date Format DD/MM/YYY



#### **Additional Details**

No	7
Name Of Employer/College/School	
RETIRED	
Address	
State/Province	
City	
Zipcode	
Country	
Email Address	
,	
Telephone	
Select Country-Code + PHONE NUMBER	
Do you have other nationality(les)?*	
No	-
Nature of company's/organization's business or activities in Brazil.	
Profession or Occupation*	
RETIRED	
Job description	
Monthly Salary in USD	
Nature of business and activities to be conducted by applicant in Brazil	
Can you confirm that applicant will not provide any technical assistance or perform any salaried w	vork while in
Brazil (such activities require a VITEM V temporary work visa)?	

The only question required is the one with an asterisk – you can leave the others blank



I accept the Terms and Conditions \*

"I am aware of and consent to the following: any personal data concerning me which appear on this visa application form will be supplied to the relevant authorities in Brazil and processed by those authorities, if necessary, for the purposes of a decision on my visa application. I declare that to the best of my knowledge all particulars supplied by me are correct and complete. I am aware that any false statements will lead to my application being rejected or to the annulment of a visa already granted and may also render me liable to prosecution under the law of the Brazilian State which deals with the application. I undertake to leave the territory of Brazil upon the expiry of the visa, if granted. I have been informed that possession of a visa is only one of the prerequisites for entry into the territory of Brazil. The mere fact that a visa has been granted to me does not mean that I will be entitled to compensation if I fail to comply with the relevant provisions of the laws of Brazil. The prerequisites for entry will be checked again on

antry into the territory of Drazill

Payment on the next page is straightforward — be alert if your bank cancels a foreign transaction — you may have to call your bank and then come back and try again.

How to get a Brazil E-Visa ve

Review your application

Look for any missing items and correct

I found the review occasionally omits data that is really present but only temporarily missing.

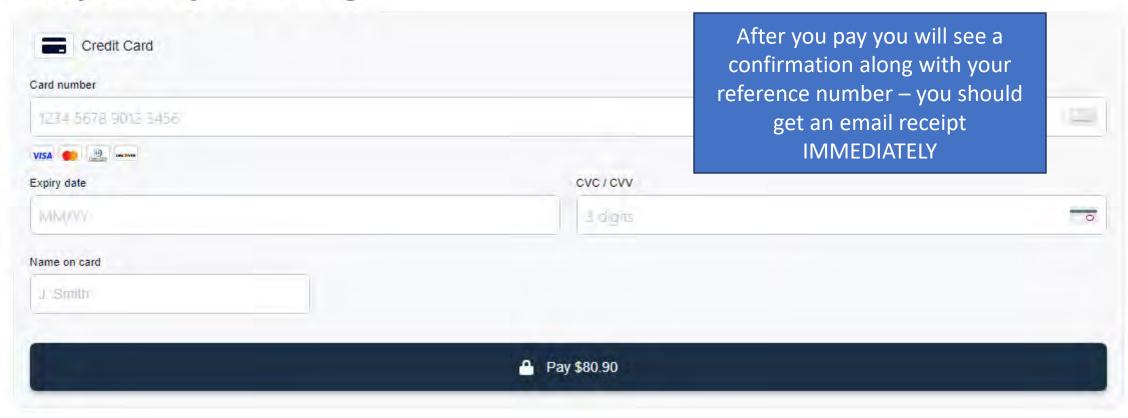
This review goes slowly – but take the time – to make sure everything is accurate.

Then accept all terms and certify and continue to payment



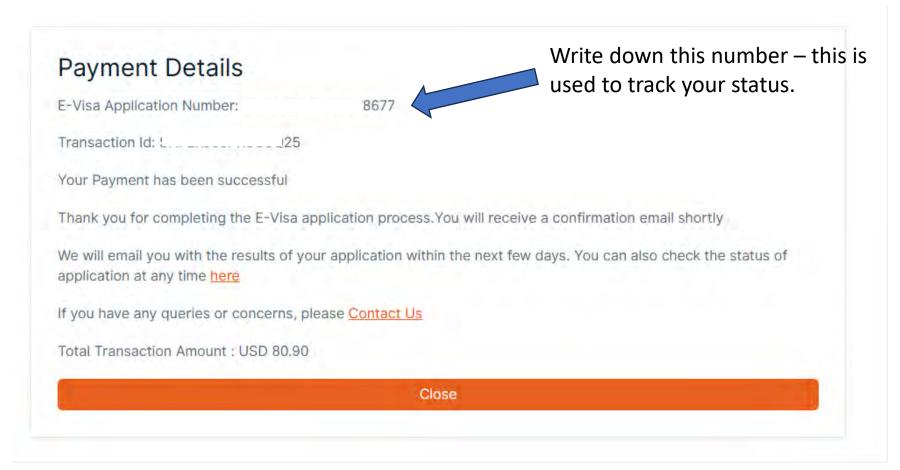
## Payment

## Adeyan Payment Page





## Success



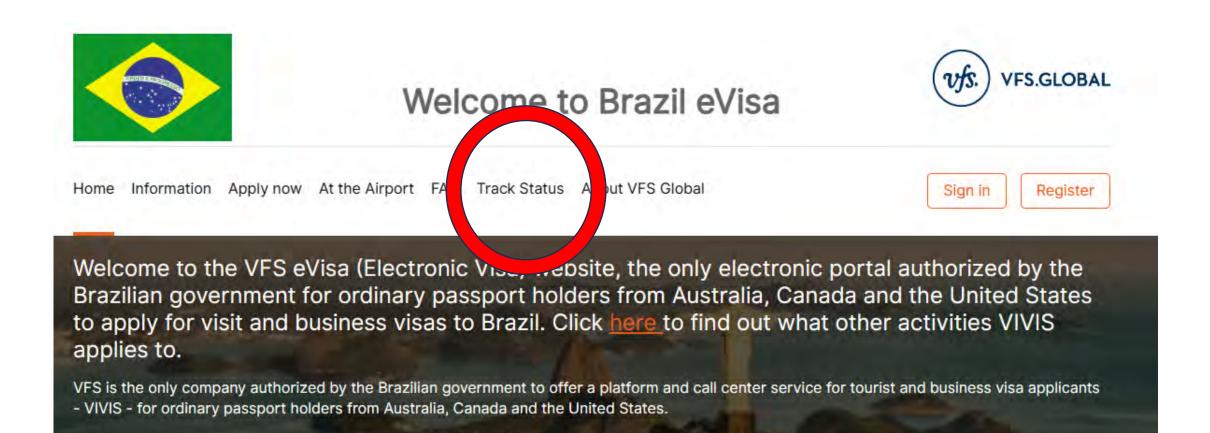


- After your payment is accepted you will see a page with your reference number – write this number down – very important
- You will also get an email with your reference number and a confirmation that your application is in the system
- Brazil Evisa- Customer Support <Brazilevisa@vfsglobal.com>

Your initial review is usually within 24 hours – if you pass and get the Quality Control Check Complete – you are usually home free – If you fail and have to resubmit the delay will usually be 7 days in a Pending, Document Upload Status



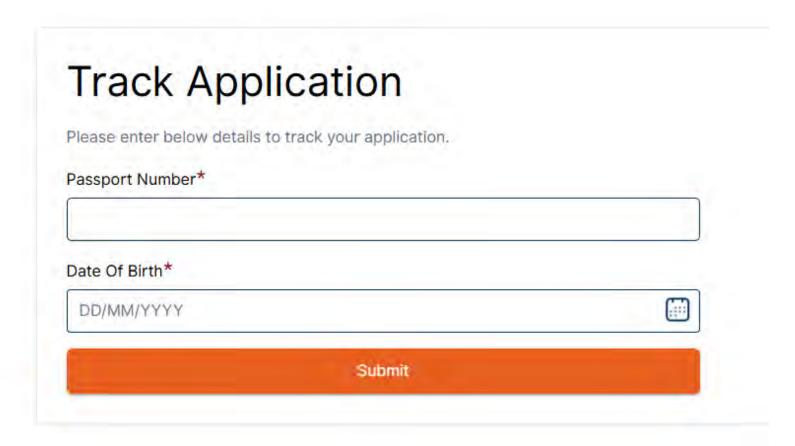
## How to check status



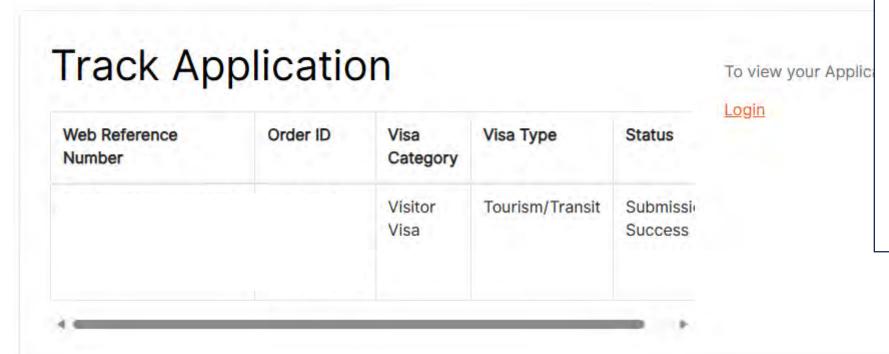
To track your application, go to this page- <a href="https://brazil.vfsevisa.com/">https://brazil.vfsevisa.com/</a>

There is no need to log in and get an OTP – click on TRACK STATUS and the next page will appear (eventually)









Your initial status will be

Submission Successful

You will not get any emails when status changes except when the VFS Global inhouse review is complete – Then you MAY get an email that says -**Quality Control Completed** 

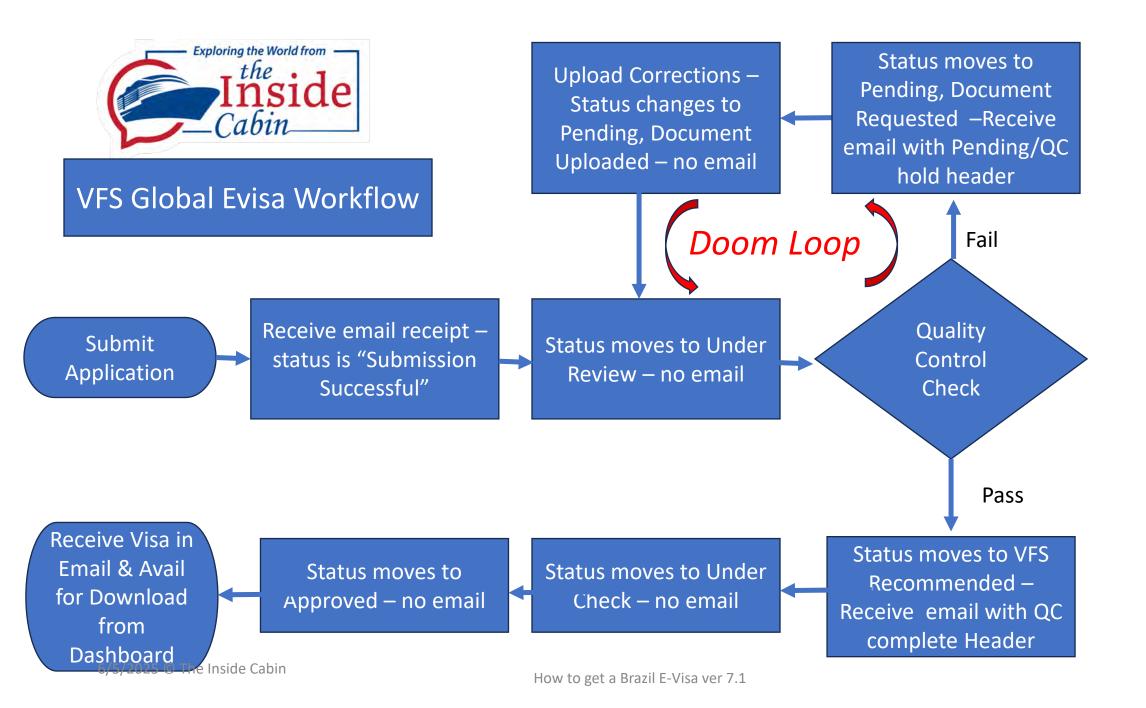
Don't click on links in emails from VFS Global to track status – they usually don't work.

One exception: you must click on the link if you need to correct a rejected document 6/5/2025 © The Inside Cabin



#### STATUS DEFINITIONS

- Submission Successful Your application is in their system, and you have a valid reference number. Your uploads were technically correct – not necessarily acceptable – You will receive a receipt email here
- Pending, Document Requested Your application is on HOLD, waiting for you to resubmit a document. You will receive an error email from VFS Global Pending/QC Hold
- Pending, Document Uploaded This is similar to Submission Successful It only means your uploads were technically correct – not necessarily acceptable – no email
- Under Review Your application is being reviewed by a VFS human no email
- Recommended by VFS VFS approved your submission and sent it to Brazil for their review – You should receive a Quality Control Complete email here
- Under Check This is what you usually see when Brazil Immigration is reviewing your application no email
- Approved You're done expect your visa via email in 24-48 hours or more no email next email is your actual visa





# How to fix an error Pending Document Required Pending/QC Hold



### PENDING/QC Hold

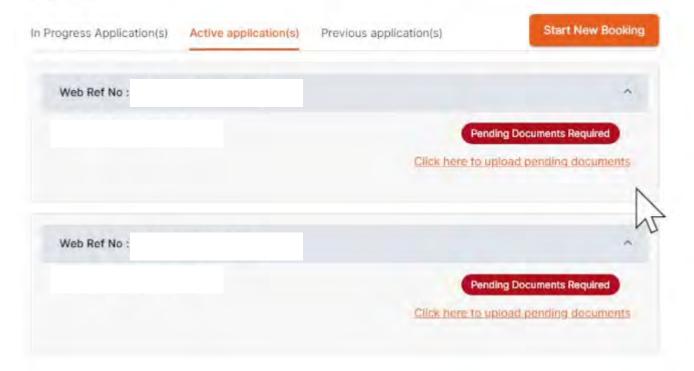
- Check your status daily if your status changes to PENDING, DOCUMENT REQUESTED – You got rejected – check your emails for the reject email with details
- Read carefully what they are asking for they are usually vague
- Ask on social media for advice for others who may have similar error
- Do not click on the link to fix UNTIL YOU ARE READY —You can also skip the link and log into your dashboard with your E-Mail and OTP
- This upload page will remain available until you press SAVE and CONTINUE
- After you press SAVE you will not be able to return to your application, and you will have to wait until you get another email or can send an email to Brazil Evisa- Customer Support Brazilevisa@vfsglobal.com, explain what happened and ask them to reopen your application.



## Get ready to Upload

- Change file names so they are easy to recognize
  - JAMESPASSPORT, JAMESTRAVEL, JAMESPHOTO, JAMESBANK
- Know how to find them on your computer
  - This is where using a phone can be very hard
- Preview your existing uploads first the error may be obvious
  - Blank submission Blurry missing name
- Upload your new files preview for accuracy and clarity
- THEN Recheck them have your spouse check them
- THEN PRESS SAVE AND CONTINUE Your status changes to Pending Document Upload – You don't get an email

#### Welcome to your Electronic Visa Control Panel for Brazil

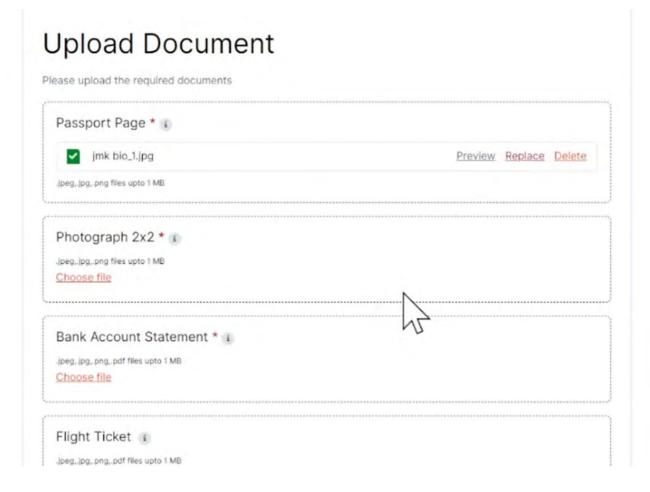


When you click on the link in the reject email – you will come to this page - click to upload once you are ready

Don't try this on a phone

Once you press Click Here – be ready to upload ALL DOCUMENTS REQUIRED – DON'T save thinking you can come back later – Once you hit SAVE – you are DONE. As long as you don't press SAVE – you can exit and return by signing in to your dashboard.





Now you can upload everything

Only the upload page is open – You probably won't be able to fix your DOB for example

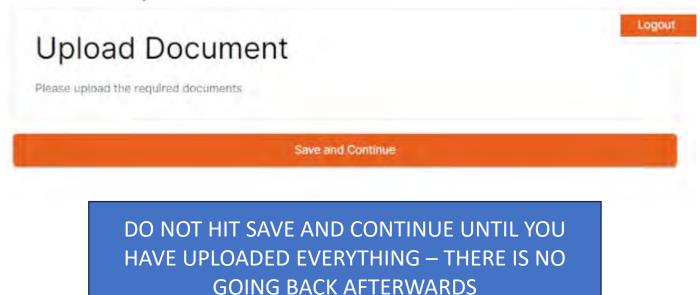
If they say your boarding pass is missing the itinerary – DO NOT UPLOAD ONLY THE ITINERARY – replace the document with a new one that includes the itinerary. The itinerary must be an integral part of the booking document.

You can't add the itinerary you found online to the HAL booking.



Sometimes the system will not save but ask you do upload additional documents. These may not be specified. If this happens – try reuploading an existing document – like your travel document

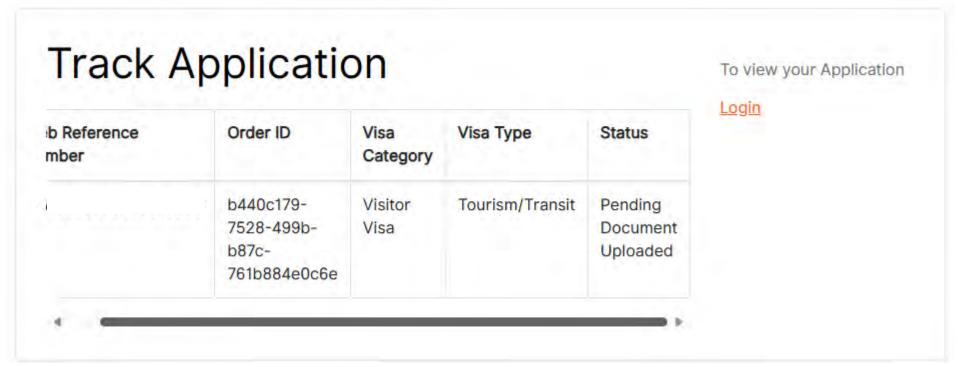
Until you press Save – you can go back – or if your browser crashes you can try refreshing the screen and you may get back in – but don't HIT SAVE unless you are DONE WITH EVERYTHING,





After you upload your corrected submission you may see this status "Pending Document Uploaded"

This means the system has accepted a technically correct document but it is in the queue for human review – this may take a week. There is nothing you can do – If you have a urgent travel date – you can try asking the help desk to expedite.

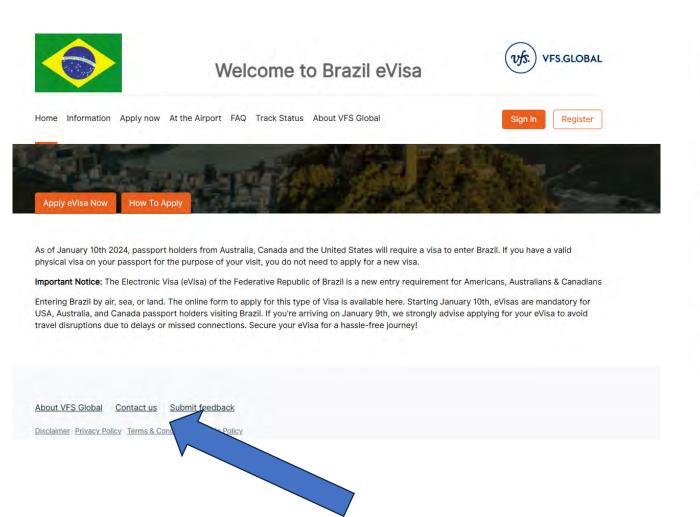




# How to contact VFS Help Desk



- You can EMAIL VFS Customer support here
  - Brazil Evisa- Customer Support <a href="mailto:Brazilevisa@vfsglobal.com">Brazilevisa@vfsglobal.com</a>
  - Include your complete name and reference number stick to the point no emotion ask them for what you want in the first sentence no long stories
  - You can call them using WiFi see next page

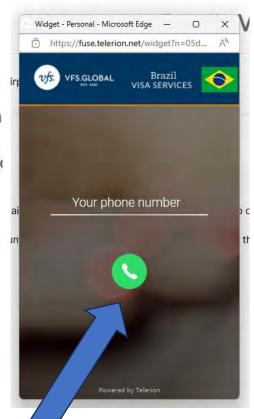


#### Contact us

If you have any doubts, suggestions, com

Please contact us through our e-mail accoregions below.





Call them using Voice over IP (like Skype)

The office is located in Europe – check time zone first – they are open 8 am to 5 PM their time

6/5/2025 © The Inside Cabin



# Summary

- GET IT RIGHT THE FIRST TIME
- Avoid DOOM LOOP at all costs
- DON'T SUBMIT A MARGINAL PHOTO
- Spend the time and money to get your initial upload documents scanned, cropped, and sized perfectly – The DOOM LOOP may extend your application time by two weeks